

## **Summary Sheet**

### **Standards and Ethics Committee Report**

Standards and Ethics Committee Meeting 1<sup>st</sup> May 2018

**Title :** Standards and Ethics Committee Work Plan

**Is this a Key Decision and has it been included on the Forward Plan?**

No

**Strategic Director Approving Submission of the Report**

N/A

### **Report Author(s)**

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### **Ward(s) Affected**

All

### **Executive Summary**

A report setting out a draft Work programme for the Standards and Ethics Committee for the period June 2018 to December 2019.

### **Recommendations**

That the Committee:

- i) Consider and comment on the draft Work Plan
- ii) Adopt a finalised Work plan for the period June 2018 to September 2019

**List of Appendices Included**

Appendix 1 - Draft Work plan

**Background Papers**

None

**Consideration by any other Council Committee, Scrutiny or Advisory Panel**

None

**Council Approval Required**

No

**Exempt from the Press and Public**

No

**Title : Standards and Ethics Committee Work Plan**

**1. Recommendations**

That the Committee:

- i) Consider and comment on the draft Work Plan
- ii) Adopt a finalised Work Plan for the period June 2018 to September 2019

**2. Background**

- 2.1 A draft Work Plan for the period June 2018 to September 2019 is attached at Appendix 1, and includes all matters contained within the Standards and Ethics Committee Terms of Reference.
- 2.2 Adoption of a Work Plan will ensure that the Standards and Ethics Committee is able to focus on a range of issues throughout the year and provide transparency in relation to the work of the Committee.
- 2.3 As such members are requested to consider the draft Work Plan, suggest any amendments, make any proposals as to any of other issues which would be beneficial for the Standards and Ethics Committee to consider, and thereafter adopt a finalised Work Plan.

**3. Key Issues**

- 3.1 The key issues are set out above

**4. Options considered and recommended proposal**

- 4.1 Recommendations are set out above.

**5. Consultation**

- 5.1 N/A

**6. Timetable and Accountability for Implementing this Decision**

- 6.1 The draft Work Plan covers the period June 2018 to September 2019

**7. Financial and Procurement Implications**

- 7.1 The requirements of the Work Plan will be met within current budget of Legal Services and Democratic Services.

**8. Legal Implications**

- 8.1 The Council and the Standards and Ethics Committee have a statutory duty to promote and maintain ethical standards. The work of the Standards and Ethics Committee as set out in the draft Work Plan contributes to this.

**9. Human Resources Implications**

9.1 None

**10. Implications for Children and Young People and Vulnerable Adults**

10.1 None

**11. Equalities and Human Rights Implications**

11.1 None

**12. Implications for Partners and Other Directorates**

12.1 None

**13. Risks and Mitigation**

13.1 None

**14. Accountable Officer(s)**

Dermot Pearson, Assistant Director, Legal Services